



**1<sup>st</sup> MEETING of NHS HUMBER AND NORTH YORKSHIRE  
INTEGRATED CARE BOARD**

**FRIDAY 1 JULY 2022 AT 9:30AM**

Members of the public can observe the meeting live via this link  
<https://youtu.be/heMfEwgHLCg>

**Part 1 - Public**

Item	Subject	Led by	Action required	Paper / verbal	Time
1	<b>Welcome and Introductions</b>	Chair	To note	Verbal	09.30
2	<b>Apologies for Absence</b>	Chair	To note	Verbal	09.40
3	<b>Declarations of Interest</b> <i>In relation to any item on the agenda of the meeting members are reminded of the need to declare:</i>  (i) any interests which are relevant or material to the ICB; (ii) that nature of the interest declared (financial, professional, personal or indirect) (iii) any changes in interest previously declared	Chair	To note	Verbal	09.42
4	<b>Minutes of the previous meeting</b> To receive the minutes of the previous meeting.	NONE TO BE RECEIVED AS FIRST MEETING			09.45
5	<b>Matters arising and actions</b> To discuss / receive any matters arising or actions from previous meeting	NONE TO BE RECEIVED AS FIRST MEETING			09.47
6	<b>Notification of any other business</b> <i>Any proposed item to be taken under Any Other Business must be raised and, subsequently approved, at least 48 hours in advance of the meeting by the Chair.</i>  <i>Any approved items of Any Other Business to be discussed at item 16</i>	Chair	To note	Verbal	09.50

Quorum: Four Members, including:

- i) at least one independent member - including the chair
- ii) either the Chief Executive, Director of Finance and Investment or Chief Operating Officer
- iii) either the Medical Director or Director of Nursing and Quality
- 9v) at least one Partner Member



Item	Subject	Led by	Action required	Paper / verbal	Time
<b>Establishment of the of the Integrated Care Board (including governance)</b>					
7	<b>ICB Constitution and Standing Orders</b>	Executive Director of Corporate Affairs	To note	Enclosure	09.55
8	<b>ICB Standing Financial Instructions</b> To receive and approve the ICB Standing Financial Instructions	Executive Director of Corporate Affairs	To approve	Enclosure	10.00
9	<b>ICB Scheme of Reservation and Delegation</b> To receive and approve the ICB Scheme of Reservation and Delegation (including Operational Scheme of Delegation)	Executive Director of Corporate Affairs	To approve	Enclosure	10.10
10	<b>ICB Committees' Terms of Reference</b> (including membership) Phase 1 To receive and approve the following: i) Audit Committee ii) Remuneration Committee iii) Quality Committee	Executive Director of Corporate Affairs	To approve	Enclosure	10.20
11	<b>ICB Governance Documents and Polices</b> To receive and approve the following: i) Governance Handbook ii) Functions and Decisions Map iii) Code of Conduct and Behaviours (Standards of Business Conduct Policy) iv) Conflicts of Interest Policy and Procedures v) Policy for Public Involvement and Engagement – Working with People and Communities vi) Whistleblowing Policy (Freedom to Speak Up Policy) vii) ICB Policy for the Development of Policies	Executive Director of Corporate Affairs	To approve	Enclosure	10.30

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12	<b>ICB Founder Members of the Integrated Care Partnership</b>	Executive Director of Corporate Affairs	To approve	Enclosure	10.45
13	<b>Appointment to Specialist Lead Roles</b> To receive and approve the following: i) Conflict of Interest Guardian ii) Caldicott Guardian iii) Senior Information Risk Owner iv) Statutory safeguarding roles v) Emergency Preparedness, Resilience and Response (EPRR) Accountable Emergency Officer vi) Data Protection Officer vii) Named lead for children and young people viii) Mental health lead ix) Counter Fraud Champion x) EDI Champion xi) Staff and Wellbeing Champion	Chief Executive	To approve	Enclosure	11.00
<b>Strategy</b>					
14	<b>Chief Executive Update</b> To receive and note an update from the Chief Executive on the priorities and the plans for 2022/23	Chief Executive	To note	Verbal	11.15
15	<b>Chairs Notes</b> To receive an update from the Chair	Chair	To note	Verbal	11.40
16	<b>Any other business</b>	Chair		Verbal	11.55
17	<b>Time and Date of the next meeting</b> The next meeting will be on Wednesday 13 <sup>th</sup> July at 09.30				
18	<b>Close</b>				12.00

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