



<b>Report to:</b>	Integrated Care Board
<b>Date of Meeting:</b>	1 July 2022
<b>Subject:</b>	Appointment to Specialist Lead Roles
<b>Director Sponsor:</b>	Stephen Eames, Chief Executive
<b>Author:</b>	Karina Ellis, Executive Director of Corporate Affairs

**STATUS OF THE REPORT:** *(Please click on the appropriate box)*

Approve  Discuss  Assurance  Information  A Regulatory Requirement

**SUMMARY OF REPORT:**  
As part of the establishment of the NHS Humber and North Yorkshire Integrated Care Board (ICB), there is a requirement to assign special roles to individual who are either members of the Board or who hold an Executive Office. The roles are either a statutory requirement, are required in the Health and Care Act 2022, or are required by NHS England in response to the Act.

The roles, detailed in appendix A, are designed to engender board and executive level commitment and focus around key areas of service development or delivery.

**RECOMMENDATIONS:**  
The Board is asked to:

- i) Receive assurance that special roles have been assigned to nominated members set out in appendix A
- ii) Approve the nominations as set out in appendix A.

<b>ICB STRATEGIC OBJECTIVE</b> <i>(please click on the boxes of the relevant strategic objective(s))</i>	
Realising our vision	<input checked="" type="checkbox"/>
Improving outcomes in population health and healthcare	<input checked="" type="checkbox"/>
Supporting broader social and economic development	<input checked="" type="checkbox"/>
Tackling inequalities in outcomes experience and access	<input checked="" type="checkbox"/>
Delivering our operational plan 2022/23	<input checked="" type="checkbox"/>
Developing our ICS	<input checked="" type="checkbox"/>

<b>IMPLICATIONS</b>	
Finance	No financial implications have been identified.
Quality	No quality implications have been identified.
HR	No HR implications have been identified.
Legal / Regulatory	The ICB Board is required to assign special roles to its Members.
Data Protection / IG	No Data Protection / IG implications have been identified.
Health inequality / equality	No health inequality/equality implications have been identified.

Conflict of Interest Aspects	No conflicts of interest have been identified prior to the meeting
Sustainability	No sustainability implications have been identified.

**ASSESSED RISK:**

There are no risks associated with this paper, however these roles should assist in the mitigation of risk across the organisation.

**MONITORING AND ASSURANCE:**

Each specific role will be developed and will have several key responsibilities that will require individuals to provide assurance back to the board on specified areas.

**ENGAGEMENT:**

The role detailed within this report will be published on the ICB website.

**REPORT EXEMPT FROM PUBLIC DISCLOSURE**

No  Yes

If yes, please detail the specific grounds for exemption

Special Role	Nominated Member	Key Responsibility
Caldicott Guardian	Executive Director of Clinical and Professional	A Caldicott Guardian is a senior role for an organisation which processes health and social care personal data. They make sure that the personal information about those who use the organisation's services is used legally, ethically and appropriately, and that confidentiality is maintained.
Conflict of Interest Guardian	Independent Non-Executive Director (Audit) supported by the Executive Director Corporate Affairs	The role of the Conflicts of Interest Guardian is to act as a conduit for anyone with concerns relating to conflicts of interest; to be a safe point of contact for employees or workers of the ICB to raise concerns; to support the application of the principles and policies for managing conflicts, and to provide independent advice and judgment on managing conflicts of interest.
Counter Fraud Champion	Independent Non-Executive Director (Audit) supported by the Executive Director Finance and Investment	The role of the Fraud Champion is to raise awareness of fraud, to understand the risks posed by fraud, and to understand best practice in countering fraud.
Data Protection Officer	Associate Director of Corporate Affairs	This is an essential role in facilitating 'accountability', and the organisations' ability to demonstrate compliance with the General Data Protection Regulation (GDPR). The essential qualities of the role are to provide support, advice and assurance of all our activities that involve processing personal data.
Equality, Diversity and Inclusion (EDI) Champion	Primary Care Partner Member	The EDI Champion's role is to actively promote awareness of EDI issues and to enhance and embed EDI across the ICB.
EPRR Accountable Emergency Officer (AEO)	Chief Operating Officer	The AEO role has overall responsibility for Emergency Planning, Resilience and Response (EPRR)
Freedom to Speak Up Guardian	Executive Director of Clinical and Professional	The Freedom to Speak Up Guardian support workers to raise issues without fear of negative consequences. They also help the ICB to identify and address barriers to speaking up.
Mental Health Lead	Executive Director of Nursing and Quality	The Mental Health Lead provides leadership and oversight of the development and delivery of a comprehensive work programme that achieves demonstrable improvements in the quality, equity, value and outcomes of commissioned specialised services.
Named Lead for Children and Young People	Executive Director of Nursing and Quality	The Named Lead for Children and Young People ensures much-needed leadership for babies, children and young people.
Senior Information Risk Owner (SIRO)	Executive Director of Corporate Affairs	The SIRO shall provide the Chief Executive with assurance that information risk is being managed appropriately and effectively across the ICB.
Staff and Wellbeing Champion	Independent Non-Executive Director (Remuneration) supported by Executive Director of People	The Staff and Wellbeing Champion will provide independent challenge to the senior leadership team to ensure the ICB has a culture of wellbeing for all employees embedded throughout the organisation, putting the health and wellbeing of its staff front and centre.
Statutory Safeguarding Role	Executive Director of Nursing and Quality	Providing expert advice and guidance to clinical colleagues in relation to the management of individual safeguarding concerns. Providing health expertise on safeguarding issues to multi-agency partners. Ensuring the needs of Cared for Children are met.