



Report to:	Integrated Care Board
Date of Meeting:	13 July 2022
Subject:	ICB Committees' Terms of Reference
Director Sponsor:	Executive Director of Corporate Affairs
Author:	Corporate Affairs Team

STATUS OF THE REPORT: *(Please click on the appropriate box)*

Approve Discuss Assurance Information A Regulatory Requirement

SUMMARY OF REPORT:

The report presents the terms of reference for three executive committees of the Integrated Care Board (ICB); namely the Finance, Performance and Delivery Committee, Population Health and Prevention Committee and the Clinical and Professional Committee. The committees are part of the robust operation and governance of the ICB and support the delivery of responsibilities set out in scheme of reservation and delegation where appropriate.

The terms of reference are consistent with the templates we have used for the statutory committees but additionally reflect further requirements of the ICB where appropriate.

RECOMMENDATIONS:

Members of the Board are asked to approve the terms of reference for the following committees:

- i) Finance, Performance and Delivery
- ii) Population Health and Prevention
- iii) Clinical and Professional

ICB STRATEGIC OBJECTIVE *(please click on the boxes of the relevant strategic objective(s))*

Realising our vision	<input checked="" type="checkbox"/>
Improving outcomes in population health and healthcare	<input checked="" type="checkbox"/>
Supporting broader social and economic development	<input type="checkbox"/>
Tackling inequalities in outcomes experience and access	<input checked="" type="checkbox"/>
Delivering our operational plan 2022/23	<input checked="" type="checkbox"/>

Developing our ICS	☒
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IMPLICATIONS <i>(Please state N/A against any domain where none are identified)</i>	
Finance	Adoption of the terms of reference supports sound financial governance, decision-making and assurance, particularly with regards to the remit of the Finance, Performance Delivery Committee
Quality	The Clinical and Professional Committee has a direct link through the Chair who is member of the Quality Committee which is the principal committee of the ICB with respect to quality assurance and it provides senior oversight for the strategic approach to quality and safety within the ICB and across the ICS.
HR	The Clinical and Professional Committee has a responsibility in relation to the development of the Clinical and Professional leadership and consideration of the workforce challenges.
Legal / Regulatory	Adoption of the terms of reference supports the maintenance of a robust governance regime that meets the statutory and regulatory requirements of the ICB.
Data Protection / IG	N/A
Health inequality / equality	Adoption of the terms of reference supports the focus on health inequalities particularly with regards to the remit of the Population Health and Prevention Board
Conflict of Interest Aspects	Conflicts of Interest identified at any of the committees would be managed in accordance with the ICB Conflicts of Interest Policy.
Sustainability	N/A

<p>ASSESSED RISK: Risk The failure to establish the terms of reference for the three committees would significantly impair the ability of the ICB to achieve safe, effective and efficient decision-making in its core duties around finance, performance, addressing health inequalities and being clinically led. There is a high likelihood in such circumstances of formal action against the ICB by NHS England.</p> <p>Mitigation The proposed terms of reference for the three committees draws on best practice and guidance issued by NHS England and so provide strong mitigation against the assessed risks.</p>

<p>MONITORING AND ASSURANCE: The terms of reference will be reviewed annually and the in-year effectiveness of their operation will be monitored via regular reporting and assurance provided through the relevant Executive on the ICB Board.</p>
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Assurance as to the effectiveness of their operation will also be given via the ICB Annual Governance Statement and the Head of Internal Audit Opinion.

ENGAGEMENT:

The terms of reference have been subject to comprehensive engagement with subject matter experts and senior executive leads and directors within the ICB, in addition to the proposed committee chairs.

REPORT EXEMPT FROM PUBLIC DISCLOSURE

No Yes

If yes, please detail the specific grounds for exemption